



# DISASTER RELIEF Unit Call Out Procedures

July 8, 2024, Revision

## **Original Deployments: IMT NOT Active or NOT Yet Deployed**

### **First Units Deployed:**

1. Texans on Mission State Disaster Relief Director notifies the appropriate Specialty Coordinators with details of need and location of need.
2. Specialty Coordinators and Texans on Mission State Disaster Relief Director determine type of unit, number of units, location, and dates units needed.
3. Specialty Coordinator activates the selected units.
4. Specialty Coordinator notifies Area Coordinator, Chaplain Specialty Coordinator, DR Deployment Reports Coordinator, and DOC (Disaster Operations Center), if operational, of the activated units and advises deployment status.
5. Specialty Coordinator confirms the unit's availability and deployment status to State Disaster Relief Director.

### **Replacement Deployments: IMT Active Replacement Units**

1. On site IMT Incident Commander or On-Site Planning Officer, in consultation with State Disaster Relief Director, determines replacement needs and notifies the appropriate Specialty Coordinators of need including type, number of units, location, and dates units needed.
2. Specialty Coordinator notifies Area Coordinator, Chaplain Specialty Coordinator, DR Deployment Reports Coordinator, DOC (Disaster Operations Center), if operational, and IMT Incident Commander of the activated units and advises deployment status.

### **Notes:**

1. Unit Leader assembles primary team and relief teams, with assistance when needed from Area Coordinators and Specialty Coordinator.
2. Specialty Coordinator keeps State Director and DR Deployment Reports Coordinator informed of current status of all units and planned deployments.
3. Specialty Coordinator advises Unit Leaders and Area Coordinator of status changes of selected units.
4. Chaplain Specialty Coordinator ensures all deployed units have an assigned chaplain.



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### Special Circumstance – Chainsaw and Heavy Equipment

1. Heavy Equipment (Skid Steers and man lifts) are generally required anytime a chainsaw unit is deployed. The Chainsaw Specialty Coordinator will determine need for skid steers and man lifts during the chainsaw unit activation process. If needed, the Chainsaw Specialty Coordinator may activate those Heavy Equipment (Skid Steer) units directly associated (owned by same organization) with the deploying chainsaw units.
2. If the Heavy Equipment unit directly associated with the activated chainsaw unit is unavailable, the Heavy Equipment Specialty Coordinator is responsible for activating other Heavy Equipment units to meet the need.
3. The Chainsaw Coordinator may activate man lifts regardless of association.
4. The Heavy Equipment coordinator should be kept informed of all Heavy Equipment deployments and activity initiated by the Chainsaw Specialty Coordinator.
5. Heavy Equipment units not directly associated with a chainsaw unit or other specialty unit and all UTV units will be activated by the Heavy Equipment Specialty Coordinator as requested by the State DR Director or Incident Commander.